**THIS IS A SAMPLE FORM: REVIEW AND REVISE AS NEEDED.**

 **-Replace this section with your letterhead.**

 **-Increase font size as needed.**

Contact Lens Prescription Agreement

Version 10/5/2020

(Date)

Contact Lens Prescription Agreement

**The Federal Trade Commission’s New Contact Lens Rule took effect
October 16, 2020.**

The following information is shared with you to ensure you are aware of the Federal Trade Commission’s New Contact Lens (prescription) Rule and how we are complying with those requirements.

FTC rule requires contact lens prescription prescribers do the following:

1. Provide you with a copy of the contact lens prescription
2. Confirm you have received your contact lens prescriptions
3. Keep a record of your confirmation for at least three years
4. Contact lens prescribers must note if a patient refuses to sign a confirmation and save that refusal in your medical record

In changing the rule, the FTC exempted prescribers who lack a financial interest in the sale of contact lenses.

There are four ways we may ask you to confirm you received your contact lens prescription:

1. Request that you sign a form, confirming you received your contact lens prescription
2. Request that you sign a copy of a contact lens prescription that you were provided. We will retain a copy in our records and provide you with a copy of the signed document
3. Request that you sign a sales receipt for the examination that contains a statement confirming receipt of your contact lens prescription; or
4. If a digital copy of the prescription was provided to you (via our online portal, electronic mail or text message), we will retain evidence that such prescription was sent, received or made accessible, downloadable and printable.

Please let us know if you have any questions.

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